

Please carefully follow the information and instructions set forth in this performance rider and provide a copy to the appropriate hosts and organizational participants for the scheduled events so that everyone is informed. The purpose of this document is to ensure a successful ministry event organizationally, technically, and logistically.

Arrival

If artist is arriving by public transportation, such as by air or rail, the party meeting him should be either a male or accompanied by an adult male, not a female alone. **NO EXCEPTIONS.** To allow for cartage space, artist normally travels with one large bag, a shoulder bag, and one or two guitars (overseas only one guitar). The driver/host **MUST** present a complete itinerary and schedule of events to the artist upon his arrival complete with dates, times, pick-up arrangements, drivers' names and phone numbers of contacts for each event.

Housing

Artist should either be housed in a local hotel near the location of performance or if a foreign military booking, the lodging must be on the military installation or under contractual agreement with the installation.

Valet/Escort

For any transportation provided during the timeframe of the visit, the driver must be male or accompanied by an adult male. **NO EXCEPTIONS.**

Performance Locations

All performance locations must be suitable for the event, climate controlled (where appropriate), in good order, clean, and safe. The room must be appropriate for the expected size of the group; not too big nor too small and with adequate seating. *See venue set-up section following.

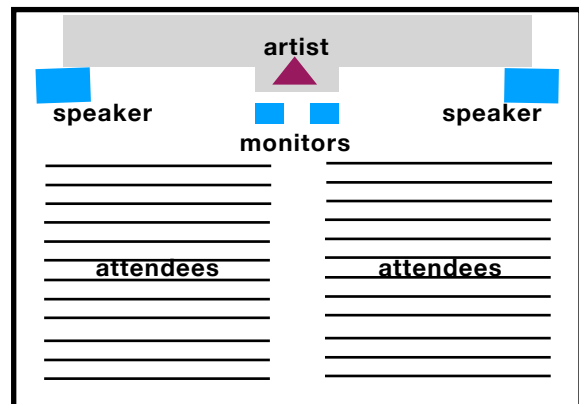
Child Card

Child care must always be made available with one or more trained child care providers present. This holds true for all events including house concerts. **NO EXCEPTIONS.**

Venue Set-Up

Church/Auditorium

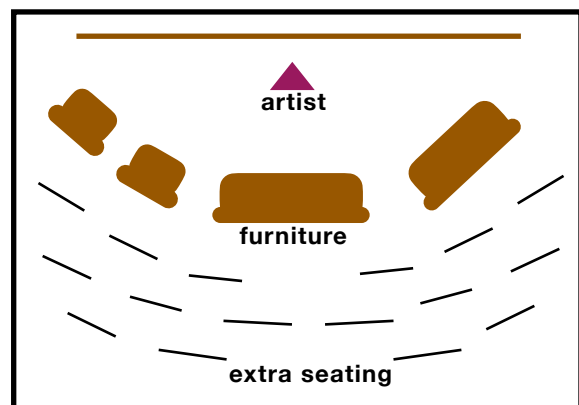
Attendees must be seated starting in the front half of the auditorium working back in order to create a more intimate environment. Mandatory seating/usering is not necessary, but the roping off of the back sections helps to guide people to the front. If a full room is expected, this is not necessary. It is important that there are no infants nor toddlers on the front row. *See the Child Care section following.



Room Guide

House Concert

The host must be familiar with and comfortable with hosting guests in their home, be able to provide a suitable home environment and hospitality. Guests arriving should be greeted by the host/hostess and made welcome. The home should be cleaned and swept before the evening, set up, well lit (providing low, but not dim, lighting), with the refreshments prepared, ready, and organized in advance. The television will be turned off **before** guests arrive and



Room Guide

will remain off for the duration of the event including the time following the concert. Seating (furniture) should be facing the artist's position and additional seating should be spaced neatly in vacant areas for clear viewing. Folding chairs should be subtly available for quick and quiet set-up if needed during the event. The use of candles to create a warm and inviting ambience is encouraged. If temperature is conducive, a lit fireplace is okay as long as artist is not positioned too near it and/or that it doesn't create an uncomfortable climate for guests in the main room. Food can be available **before** the concert starts, however, **no open food bar or coffee bar during the event. NO EXCEPTIONS.** The food will again be made available after the house concert is finished with guests encouraged to stay and visit. If there are over 30 guests in attendance, a small sound system will be required at the host's procurement. *See the Sound System section following.

Hosting

The host/hostess of any church or city event or concert should have arrangements in full progress one to **two months in advance** of the concert date. This includes, but is not limited to, posters printed and placed in local public areas, stores, bulletin boards; press releases delivered to local newspapers and radio stations; and any individual invitations sent to local churches, groups, or organizations. For small group events (such as the House Concert), the host must have a plan of action set in place no later than **three weeks prior** to the event and have invitations and a plan in progress **two weeks prior** to the event.

All organizers must familiarize themselves with Dan's information and materials located on the web at www.danmeyers.com. Under the heading Media Kit, posters, handbills, and invitations can be found and printed or downloaded and taken to a local professional printer. Hosts are encouraged to use these means of advertisement instead of spending the time to create their own fliers. The materials

provided can be edited and adapted to each event and location. **Every House Concert host/ hostess is responsible to download and print** the House Concert Guidelines available under Ministries and then under House Concerts on the website **and to follow them implicitly.**

If there are any questions concerning specified arrangements, please contact dan.pilgrimroad@gmail.com immediately for assistance.

Sound System

The following lays out basic sound system requirements and should be supplied by the host. This type of system is ideal for acoustic concerts, outside house concerts, prayer breakfasts, café style events, retreats, etc. The FENDER PASSPORT system is not acceptable for these requirements.

2 speakers with stands, chords, and power

1 amp with 4 channels, efx, high/ mid/low

2 monitors

2 vocal performance microphones

3 mic chords & 1 (one) 1/4 inch guitar chord

1 straight mic stand & 1 boom mic stand

NOTE: Insure that all parts have cables and power supply.



Sound Technician

A qualified sound technician (sound man) is required for all events requiring a sound system. This person should be familiar with the system being used, qualified to use it, able and willing to arrive at least one (1) hour prior to the event and at any other pre-determined, agreed upon time set by the artist and host and/or technician. The sound technician must stay at the sound board throughout the duration of the concert and ensure that all equipment required is in place, operational, set up in advance, maintained, protected, and packed up at the end of the event.

Venue Manager

The venue manager and key holder must be reachable by phone the day of the event and able to meet with the artist at a pre-determined time in order to become familiar with the surroundings, inspect the facility, and set up for the event. Close-up and Lock-up is **NOT** the artist's responsibility.

Outdoor Events

Outdoor events are not encouraged except within specific settings and agreed arrangements. Inclement weather drastically changes plans for an outside event unless thorough backup plans are prepared. If this cannot be done, the outdoor plan should not be pursued. PLEASE CONTACT BOOKING.

Outdoor events must supply a sound system in order for effective communication and amplification (supplied at host's expense). The same child care needs are required for the outdoor event and must be secured indoors on the same premises. *See the Sound System section above.

CD Sales

Volunteers are needed at each event to be responsible for the CD table and sales and must be at least 20 years of age. They are

responsible for maintaining a neat and orderly presentation of the table, procuring change for event sales, handle sales and the exchange of money, and reorganize and pack the remaining CDs in appropriate boxes at the end of the evening.

Indemnification

Artist is not held responsible for any loss or damage to property or malfunction of equipment provided by or supplied through a host's facility, or a local professional or personal supplier, of which property or equipment may break, cause injury, destroy venue property or artist's property including but not limited to artist's own equipment, instruments and/or person. Artist is not held responsible for loss or damage to any property not his own if lost or damaged due to some act of God or accident resulting at the hand of any outside force, whether due to nature or human error.

Payment/Billing

All checks are to be ready upon completion of event and mailed to Accounting for Pilgrim Road Ministries or submitted through www.pilgrimroad.org under **Support PRM.**

The check for ministry events is to include the event fee and transportation cost and is to be made out to:

Pilgrim Road Ministries TAX ID: 65-0970090

These checks are to be mailed to:

Pilgrim Road Ministries
799 Sugarcane Way
Clarksville, TN 37040

OR go to www.pilgrimroad.org and
submit through GIVE NOW under
Support PRM

Ph. 615.232.4838

Performance Rider Agreement

Please sign and return this agreement to Pilgrim Road Ministries retaining a copy of all the details for your personal hosting use.

Pilgrim Road Ministries

799 Sugarcane Way

Clarksville, TN 37040

615.232.4838

I, _____, hereby agree to these terms and conditions set forth in this Performance Rider presented by Dan Meyers and Pilgrim Road Ministries. I also agree to carry out these terms and conditions to the extent agreed upon between me and the artist in advance of the event date. I agree to inform and provide all additional hosts under my leadership with the specified information to ensure the proper carrying out of instructions and requirements ensuring the successful accomplishment of the event/s.

Signature of Agreement

Event Host

Date

Please send agreement to Pilgrim Road Ministries within three days of receiving. If there are any questions, please call 615.232.4838 (US-Central).